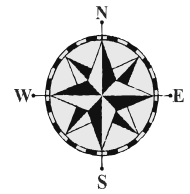


Waverton North Sydney Club
Woolcott Street
Waverton NSW 2060



FUNCTION CONFIRMATION FORM

Function name/Company name: _____

Contact name: _____

Phone: _____ Bus: _____ Mob: _____ Home: _____

Address: _____

Email: _____

Date of function: _____ Number of guests: _____

Note: This number is **FINAL**. Alterations to numbers may only be made up to 10 days prior to your function, except November and December when three weeks notice is required. Subject to availability.

Arrival time: _____ Start time: _____ Finish time: _____

Bowling session time: _____

Menu type: _____ Times food to be served*: _____

Beverage option: _____

*Food times may need to be adjusted if we have a large number of groups.

You may request a location for food to be served but we cannot always guarantee this space.

Food will be served on the greens during bowling sessions.

Payment method: (please circle)

Cash

Credit card

Cheque

Electronic transfer

Credit card type: (please circle)

Visa

Mastercard

Amex (3% surcharge on Amex)

Name on card: _____

Card number: _____

CCV No: _____ Expiry date: _____

Cardholder signature: _____

All information supplied is confidential.

Electronic Transfer Details:

BSB: 112 879

Account: 043 689 186

ABN 21 000 218 084

A completed confirmation sheet, signed terms and conditions and the deposit are required to confirm all function bookings. The Waverton North Sydney Club reserves the right to cancel any tentative bookings not confirmed within 14 days. Cancellations are subject to the conditions identified in paragraph two of the main club's comprehensive terms and conditions document.

All correspondence can be faxed to 9929 9997 for the attention of the Functions Manager or emailed to functions@wnsc.com.au.

Signed: _____

***Please see following pages Terms and Conditions.**

Terms and Conditions

All staff at the Waverton North Sydney Club are trained in the responsible service of alcohol. Any member, guest or patron showing signs of intoxication will be refused drinks and will be asked to leave. May we remind all corporate groups that this is a work function at which your company policies apply and proper etiquette and decorum matter.

Food

Menu selection must be placed and confirmed 7 days prior to the event. Any changes (including catering numbers) cannot be made after this date.

We cater for dietary requirements so please ensure to advise us of any specific requests.

Please note that our menus and pricing are subject to change.

Bowling session times

Our bowling greens are open from 11am to 8pm Wednesday to Saturday and 12noon to 5pm on Sundays.

Session times: 11am-2pm 2pm-5pm 5pm-8pm

We are unable to open the greens later than 8pm.

Times may vary due to daylight saving.

Please note that if you are running late for your bowling session, this could result in your bowling time being cut short.

Waverton North Sydney Club Rules

Signing in

We are a registered club and ALL our guests are required to sign in on arrival (unless you are already a member, in which case you will need to produce your membership card on arrival).

If you live within 5km of the club you will need to become a social member at a cost of \$10 per person or be signed in by a current financial member.

Footwear

Bowling barefoot is fun and acceptable however flat-soled shoes, thongs, and sneakers are permitted and advisable. Footwear is to be worn when coming inside the club.

Glass

No glass is permitted on the greens. Drinks are permitted in plastic cups only.

Bowls

No throwing of the bowls is permitted.

Noise

We are surrounded by neighbours and while we want you to enjoy yourselves please keep the noise level to a minimum. Bad language is not acceptable.

CD players or radios cannot be taken on the green. We are sure you will be having too much fun to listen to it.

Dress regulations

- Any comfortable attire is acceptable.
- Footwear **MUST** be worn when coming into the club.
- Thongs, Polo shirts (no singlets) and shorts are acceptable
- Club dress rules do apply if you are coming in for dinner.
- Bare feet are not acceptable coming into the club.
- Children must be accompanied by an adult and supervised at all times

Fancy dress costumes are acceptable and are lots of fun, however **NO** offensive fancy dress outfits are allowed to be worn either on the greens or in the club. It will always remain at the discretion of WNSC Management to decide what is considered offensive, the patron will not be allowed to enter the greens or the club until the person or persons are dressed appropriately.

Crude or obscene behaviour will not be tolerated under any circumstances and will result in immediate removal from the club.

No strippers or indecent acts will be allowed.

Confirmation

Please fill out and sign booking forms and return to the function office along with the required deposit. Please make sure you indicate minimum number of guests attending as you will not be able to reduce this number once the confirmation has been received number of guests can be increased. If your numbers on the day are less than what has been confirmed you will be charged for the original number confirmed. For groups over 10 we require a 30% deposit for the bowling component

Payment

All accounts must be finalised and paid in full on completion of your event.

A tax invoice will be given on request on the day or will be emailed within 24 hours.

Credit cards: We accept Mastercard, Visa, Amex (3% surcharge on Amex)

We hope you enjoy your day with us at The Waverton North Sydney Club.

A range of team building activities are available, for more information please contact our Functions and Events Manager on email: functions@wnsc.com.au or call 0400 550 288.

FOR ALL BOOKINGS

Please phone 9955 2729 or the Functions and Events Manager on 0400 550288.

www.wavertonbowlingclub.com.au